

Covid19 & Omicron Instructions 22 December 2021

PLEASE KEEP YOURSELVES SAFE AND OUR HALL SAFE

WE ARE HAVING TO LEARN TO LIVE WITH CORONA VIRUS AND WITH THE NEW COMICRON VIRUS.

WE ALL HAVE A RESPONSIBILITY IN KEEP THE HALL CLEAN AND SAFE.

CLEAN, SANITISE AND WASH HANDS REGUARLY

CLEAN, SANITISE AND WASH SURFACES REGUARLY

GOVERNMENT INSTRUCTIONS ARE YOU MUST WEAR A MASK WITH REMOVAL FOR ACTIVITY IF THEY INTERFERE

IE EXERCISE CLASSES, SPEAKING AT MEETINGS

PARTIES ARE ALLOWED BUT WEARING A MASK IN THE FOYER AND TOILETS IS ADVISABLE

THE HIRER IS RESPONSIBLE FOR IMPOSING ANY GOVERNMENT COVID RULES

We have installed an AIR PURIFIER SYSTEM in the hall which runs 24 hours to help remove viruses and smells.

WITH VIRUS CASES AT A HIGH LEVEL, WE STILL NEED YOU TO:

Encourage everyone attending to sanitise their hands on entering.

Do not enter the hall or allow entry if someone is showing signs of Covid19 OR Omicron virus.

For exercise classes with close contact with the floor, Sanitise / clean the floor before and after your booking.

For small bookings a **minimum** of a vacuum or micro cloth sweep is required. Blue Or Red Sweeper

For large groups and bookings with a bar and when alcohol is present a complete mopping of all floors must be done. **Reminder you cannot sell alcohol at any event.** Cleaning Materials are in the cleaner's cupboard.

It is the hirers responsibility to clean and sanitise any areas required before, during and after your booking to help protect your guests and protect the next users from Covid19 and Omicron.

Clean all touch areas tables and chairs with sanitising cleaners provided. Clean up any liquid spillages.

All hirers should do a risk assessment when using the hall.

Only use the accessible / mixed gender toilet (formally the disabled / baby changing toilet) where possible to save having to clean all three toilets after your event.

Keep the hall ventilated when possible and keep to social distancing where possible.

Empty all bins after your booking and remove all your rubbish from the hall. Do not leave in the carpark bin.

White bin liners must be replaced for the next users. New liners are kept in the kitchen and cleaner's cupboard.

Please abide by the Village Halls' and government instructions.

As part on normal and Covid 19 secure rules if you leave the hall in an uncleaned, unacceptable condition, you will be charged an automatic minimum £15 towards cleaning.

If you find the hall in a uncleaned condition please report it and if possible take photos and email them to bookings@offenhamvillagehall.org.uk or contact@offenhamvillagehall.org.uk

The last users will then be charged a minimum of £15 if not cleaned in accordance with the rules.

Cleaning materials and equipment are supplied and are kept in the kitchen and cleaner's cupboard

Thank you for your help and cooperation in keeping us our hall safe and clean

22 December 2021